Raider Strong

BYLAWS

APPROVED BY Executive Committee

ON\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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SECRETARY

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PRINT CHAIRPERSON’S NAME SIGNATURE

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DATE (OF SIGNING THIS FORM)

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PRINT VICE-CHAIR’S NAME SIGNATURE

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DATE (OF SIGNING THIS FORM)

**Article I - Name**

The name of the Political Action Committee (PAC) shall be: Raider Strong

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**Article II – Goals and Objectives**

1. To ensure effective involvement of all Reynoldsburg parents in our children’s education and to support the partnership between our community, our educators, our administration, and our Board of Education in the interest of our children and equitable, high-quality education.

2. To involve all parents of Reynoldsburg students in an organized and timely manner with the planning, review and implementation of programs affecting our children.

3. To recruit all parents in Reynoldsburg to be involved in meetings, conferences and other related activities designed to enhance the role of parents in supporting the education of our children and advancing their own educational needs.

4. To provide information to all parents in Reynoldsburg regarding educational issues and to bring questions, concerns, and ideas regarding our children to the attention of school staff, administration, the Board of Education, and other school community stakeholders.

5. To provide all community members with a conduit to teachers, the district’s administration, and the Board of Education in order to communicate all educational concerns that affect our children and the stakeholders in the Reynoldsburg community at large.

6. To provide backing and support for education-friendly candidates when the executive board deems appropriate.

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**Article III - Membership**

Section 1. Eligibility

Membership in Raider Strong will be open to parents and concerned community members in Reynoldsburg. In the beginning of each school year, a welcome letter from Raider Strong shall inform eligible parents of the PAC and shall encourage their participation.

Section 3. Voting Privileges:

The internal affairs and all lawful business and political activity, including the selection of candidates for support, shall be the sole responsibility of the Executive Board of the PAC and its officers, as described in these By-Laws. General membership shall be free to communicate with the officers and directors of the PAC at all times regarding any aspect of the PAC activity. Voting privileges will remain with the Executive Board.

**Article IV - Executive Board**

Section 1. Composition

Upon inception, the Executive Board shall be composed of members of the FFT Grassroots organization as of 10/2014, who have demonstrated leadership and organization in the months preceding the inception of the PAC (Raider Strong). Beginning December of 2016, members of the Executive Board will be elected by the majority of the general membership present at the December regular monthly meeting. The Board shall have at least ten (10) but no more than fourteen (14) members -- five (5) of whom shall be the officers of the PAC. The term of office shall be Jan. 1 through Dec. 31. Officers shall be elected in December for a one or two-year term beginning Jan. 1. Eligibility for office is limited to parents, guardians or residents of the City of Reynoldsburg.

Section 2. Meetings

Regularly scheduled meetings of the Executive Board shall be held monthly, at the discretion of the Executive Board.

Section 3. Voting

Each member of the Executive Board shall be entitled to one vote which will be reserved for items outlined in the By-laws and any other issue that the Executive Board deems necessary.

Section 4. Quorum

Eight members of the Executive Board shall constitute a quorum, allowing for official business to be transacted.

Section 5. Representation

One representative from each of the Reynoldsburg City School District’s buildings/high school academies will sit on the Executive Board.

Section 6. Terms of Office

Executive Board members will serve one and two-year terms in order to establish a staggered attrition rate. Officers will serve for a one-year term. All other Executive Board members will serve for a two-year term.

Section 7. Election of Executive Board

Nominations for Executive Board members will be accepted from the general membership at the November regular monthly meeting. Candidates will be presented at the December regular monthly meeting where a majority of the general membership vote will elect new representation on the Executive Board.

**Article V –Officers**

Section 1. Titles

The officers of Raider Strong will be elected by the Executive Board by a majority vote and will include: Chairperson, Vice-Chairperson, Co-Secretaries, and Treasurer.

Section 2. Term of Office

Executive Board members will serve one and two-year terms in order to establish a staggered attrition rate. Officers will serve for a one-year term. All other Executive Board members will serve for a two-year term.

Section 3: Responsibilities

Raider Strong officers shall have such powers, authority, discretion, and responsibility as is reasonably necessary to conduct the functions of the PAC and not denied by other provisions of these By-Laws or applicable law.

Section 4. Duties of Officers

4.1 Chairperson: The chairperson shall preside at all meetings of Raider Strong. The chairperson shall provide leadership for its members. The chairperson shall appoint chairpersons of PAC committees with the approval of the PAC Executive Board. The chairperson shall delegate responsibilities to other PAC members and shall encourage meaningful participation in all activities. The chairperson shall be the PAC’s representative in all capacities unless otherwise delegated, and shall be required to attend all regular Board of Education meetings or designate a representative in his/her stead. The chairperson shall assist with the transfer of PAC records to the incoming Executive Board prior to the end of his/her term of office.

4.2 Vice-Chairperson: The vice-chairperson shall assist the chairperson and shall assume the chairperson’s duties in his/her absence or at the chairperson’s request. The vice-chairperson shall assist with the transfer of PAC records to the incoming Executive Board prior to the end of his/her end of term of office.

4.3 Co-Secretaries: The secretaries shall maintain the official record of the proceedings and actions of all advisory council meetings. The responsibilities shall include preparation of meeting notices, agendas, sign-in sheets and material distributed. The secretaries shall prepare and read the minutes of each advisory council meeting and shall make minutes available for the Raider Strong Website. He/she shall maintain custody of the advisory council’s records and reports. The secretaries shall be responsible for reviewing, maintaining and responding to all correspondence regarding Raider Strong. The secretaries shall assist with the transfer of all PAC records to the incoming Executive Board prior to the end of his/her term of office.

4.4 Treasurer: The Treasurer shall administer the financial affairs of the PAC and shall have custody of all assets of the PAC and shall keep in books belonging to the PAC full and accurate accounts of all receipts and disbursements. He or she shall cause the deposit of all monies, securities, and other valuable effects in the depository(s) established by the PAC within ten (10) days of receipt. The Treasurer shall disburse the monies and other assets of the PAC as directed by proper authority, taking proper vouchers for such disbursements, and shall render to the Chairman of the PAC, whenever requested, an account of all transactions and of the financial conditions of the PAC.

In addition, the Treasurer shall have the duties and responsibilities prescribed by any applicable law, including but not limited to the following:

(a) He or she shall keep a detailed and exact account of --

(i) all Contributions made to the PAC;

(ii) all Expenditures made by or on behalf of the PAC; and

(iii) the identification of every person to whom any expenditure is made, the date and amount thereof and the name and address of, and office sought by, each candidate on whose behalf such expenditure was made.

(b) He or she shall gather and preserve all receipted bills, accounts and other records as required under applicable federal, state or local law.

(c) He or she shall prepare and file with the Federal Election Commission or other appropriate body any reports as required under applicable federal, state, or local law.

Section 5. Transfer of Records

The outgoing PAC Executive Board shall arrange for the orderly transfer of record and information of the PAC, which shall include an overview of PAC meetings, activities, and all proposals for the school year, to incoming Executive Board members of Raider Strong.

Section 6. Election of Officers

Nominations for the five (5) Officers will be made by members of the Executive Board at the Executive Board’s November monthly meeting. Candidates will be presented at the December Executive Board meeting where the Executive Board will vote on each position. Majority rules.

Section 7. Vacancies

A vacancy occurring in the office of chairperson shall be filled by the vice-chairperson for the remainder of the term of office. A vacancy occurring in any other position shall be filled by a special election process. Officers who wish to resign their positions must do so in writing to the secretaries, and, at that time, shall turn over all records to the secretaries. In the event of the resignation of either secretary, he/she must transfer records to the chairperson.

Section 8. Special Election Process

Special elections shall be held to fill any vacancy, other than the position of chairperson.

Section 9. Disciplinary Action

Any Executive Board member or officer who fails to attend three (3) consecutive Executive Board meetings without good cause, can be removed from office by recommendation of the Executive Board.

Officers and Executive Board members accused of misconduct or neglect of duty may be removed only after:

♦ A motion is presented by any PAC member during any meeting of the PAC assembly to appoint a review committee. The motion must be approved by majority vote of the general membership present.

♦ The majority of the review committee must be comprised from the general membership. Executive Board members against whom charges are being contemplated may not serve on the review committee.

♦ The review committee must investigate, examine and obtain all relevant documents, interview all pertinent witnesses, etc., in order to conduct their fact-finding review. All pertinent facts and information must be considered by the committee. The officer(s) against whom charges are being contemplated has the right to present relevant facts, documents and witnesses.

♦ The committee must present its findings and recommendations during a general membership meeting within a period not to exceed forty-five (45) calendar days from the date of the establishment of the review committee.

The general membership shall then vote to remove or absolve the officer(s).

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**Article VI - Meetings**

Section 1. General Membership Meetings

1.1 The general membership meetings of Raider Strong shall be held once a month as determined by the Executive Board. Notice of each membership meeting shall be announced on the Raider Strong website.

1.2 All eligible members may attend and participate during general membership meetings and may speak to agenda items subject to restriction in these bylaws.

1.3 Observers may speak and otherwise participate, if acknowledged by the chair.

1.4 The chairperson will preside over all meetings.

Section 2. Order of Business

The order of business at meetings of Raider Strong, unless changed by the

Executive Board shall be:

♦ Call to Order

♦ Reading and Approval of Minutes

♦ President’s Report

♦ Treasurer’s Report

♦ Committee Reports

♦ New Business

♦ Old Business

♦ Adjournment

Section 4. Minutes

Minutes of the previous general or special membership meeting shall be available in written form and read for approval at the next general membership meeting. The minutes must be made available upon request to any member.

Section 5. Parliamentary Authority

All procedural questions not covered by these bylaws shall be governed by Robert's Rules of Order Newly Revised provided they are not inconsistent with law, policy, regulation and these bylaws.

**Article VII –Committees**

Section 1. Committees

* 1. The Chairperson will appoint committee heads (except in the case of the Budget Committee) with the approval of the Executive Board. The committees of the PAC are the following: Budget Committee; Communications Committee, Teacher Welfare Committee, Student Welfare Committee, Political Committee, Community Partnerships Committee and Curriculum Committee. Any additional committees may be formed with the sole approval of the Executive Board.

**Article VIII – Political Activity**

Section 1. Political Activity and Contributions

All contributions to the PAC shall be voluntary. No member of the PAC, officer, or contributor thereto, shall have a right to share personally in any funds or assets of the PAC upon its dissolution, or at any other time. The contributions and expenditures of any funds of the PAC shall be within the sole discretion of the PAC’s Executive Board. All contributions shall be made only to the extent permitted under applicable law

**Article IX -- Candidate Selection**

Candidates to whom the PAC will contribute shall be selected by the Executive Board, at the recommendation of the Political Committee, by majority vote. The Executive Board, therefore, shall only authorize contributions or expenditures of the PAC funds for the purpose of furthering the candidacy of individuals for nomination or election to federal, state, judicial or local public office or to political committees or ballot measures. All checks, drafts, and orders for the payment of money shall be signed in the name of the PAC by the Treasurer and such other individuals as the PAC officers shall otherwise direct.

**Article X- Amendments**

These bylaws may be amended at any regular meeting of Raider Strong by a two-thirds vote of the general members present, provided the amendment has been presented in writing to the membership at the previous meeting. Amendments are effective immediately unless otherwise specified. These bylaws as set forth above have been voted on and approved by the membership.

**Article XI -- Compliance with Applicable Law**

Words and phrases used in these By-Laws shall have the same meanings, respectively, as in the applicable federal, state, or local law. Indeed, any activity described in these By-Laws shall be engaged in only to the extent permitted by applicable federal, state, and local law.

**Article XII – Audits**

The Federal Election Commission (FEC) does not have a stated position on a requirement for PAC audits. Therefore, an audit will only be conducted if the general membership calls for an audit by a majority vote at a regular monthly meeting.

**Article XIII – Dissolution**

Section 1. Vote Required. The PAC may be dissolved by majority vote of the members of the Executive Board of the PAC.

Section 2. Disposition of Funds. In the event of dissolution of the PAC, the residue, remainder, or excess of funds contributed to the PAC shall be disbursed in any lawful manner including, but not limited to, contributions to political candidates, political parties, other political committees, charities, etc., as determined by majority vote of the voting members of the Executive Board.

Section 3. The Treasurer shall then take such action as is necessary to close the books of the PAC, file any required closing reports with appropriate authorities, make a final audit, and give such notice as may be then required to interested parties that the PAC shall close its functions on the date so selected by the Board of Directors of the PAC.

(Adopted on \*\*date\*\*)

Raider Strong

Purpose

Raider Strong was created to support excellence and high quality education in the Reynoldsburg City School District.

Mission

In the interest of excellence for all children in Reynoldsburg, members of Raider Strong seek to ensure that a high quality, respectful environment exists within Reynoldsburg’s schools by placing our children as the number one priority in all matters related to education, and by playing an integral part in the decision-making process in the Reynoldsburg City School District.

Vision

It is our vision to foster an open relationship between the community, teachers, the administration, and the Board of Education in Reynoldsburg in direct support of our mission in the hopes of creating a high quality educational system in which all children achieve their educational goals.